Turning the Pages^{TM} photography and scanning guide

File format details	
Resolution:	300 pixels/inch
Colour depth:	32-bits per pixel (8-bits per channel)
Dimensions:	Upto 9000 pixels high for UHD otherwise 3000 pixels high
File size:	15Mb + (30Mb is adequate)
File format:	TIFF
Colour space:	Adobe RGB(1998)
Compression:	None
Delivery medium:	File transfer, flash drive or portable hard drive

Photography requirements and tips	
General:	Professional lighting and photography are required to ensure the best image quality and user-experience
Content:	Please supply images as individual pages as opposed to openings (i.e. 1 image file = 1 page/folio)
Binding:	In addition to the pages, please also supply images of: 1) Front binding 2) Inside front binding 3) Inside rear binding 4) Rear binding 5) Spine
Background:	Please use a dark, non-reflective background behind the book
Important considerations:	1) All pages are straight – not at an angle to the background. 2) No clips or fingers to flatten pages are visible 3) Each page is photographed with a black/grey piece of paper or thin card behind it (check first no show-through occurs). The costs of image preparation are dependent on the above.
Lighting:	Lighting is important, the pages need to be lit evenly and flatly – i.e. not predominantly from any one direction
With grey scale bar?	Yes
Colour calibration:	Colour calibration should be done on an 18% grey chart or patch on a grey scale.
Pages:	Make as flat as possible. Avoid using clips.
Reference photographs:	It can be useful to have a shot of the open book to help give an idea of its construction.

If scanning from existing transparencies:	
Auto-settings:	**Important**: No auto-filter settings should be on, such as auto contrast, auto-levels or auto-sharpen

Post-production:	Unless you are an expert, please do not do any image correction of any sort.
Unused files	Please help avoid congestion by only supplying us with the files that appear on the running order.

File-naming
Important: please ensure each file can be cross-referenced in the document **TTP_running_order.doc** so that we have the correct page image file key and running order.